

Government of Nepal
Ministry of Physical Infrastructure and Transport
Department of Railways
Railway, Metrorail and Monorail Development Project
Bishalnagar, Kathmandu

Reference: RFP selection of Consultants for the **Detail Engineering Survey and Design of Railway line Kohalpur - Sukkhad Section of Mechi-Mahakali Electrified Railway (Package III)**

Subject: Amendment on RFP Documents (Addendum)

Clarification to queries from the shortlisted consultants within the time limit mentioned in the Data Sheet as per the provision of ITC Sub Clause 2.2 in connection with the RFP documents is given below.

S. N.	Page No.	Reference	As in RFP Documents	Amendments
1.	Page 15 Page 20	Section 2 5.3 (i) Specific Experience of Consultants related to the assignments Section 3 : 3B; Consultant Reference	<ul style="list-style-type: none"> Only projects completed in the last five (5) years will be considered irrespective of the project start date Relevant Services Carried out in the last Ten (10) Years 	<ul style="list-style-type: none"> Only projects completed in the last five (5) years will be considered irrespective of the project start date Relevant Services Carried out in the last Five (5) Years
2.	Page 17 Page 47	Section 2 7.8 Section 5 Terms of Reference 5. Duration of Services	<ul style="list-style-type: none"> The assignment is expected to commence on: February, 2017 The Consultant is expected to commence the work in December, 2016 and complete in February, 2018 	The Consultant is expected to commence the work in February, 2017 and complete in Apr, 2018
3	Page 15	ITC Data Sheet 4.5	Proposals must be submitted no later than: Date : November 30, 2016 Time : 14:00 hrs (Local time)	The date of submission has been extended to December 21, 2016 but the time remain the same.
4	Page 14	Section 2. Data Sheet Clause 3.3 ii	The estimated number of professional staff-months required for the assignment is: International: 79 Person Months National : 134 Person Months	The estimated number of professional staff-months required for the assignment is: International: 77 Person Months National : 134 Person Months

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Subject: Clarification on RFP Documents

Clarification to queries from the shortlisted consultants within the time limit mentioned in the Data Sheet as per the provision of ITC Sub Clause 2.1 in connection with the RFP documents is given below.

S. N.	Page No	Reference	Existing Conditions	Query/Clarifications	Clarifications
1.	Page 15 Page 20	Section 2 5.3 (i) Specific Experience of Consultants related to the assignments Section 3:3B: Consultant Reference	<ul style="list-style-type: none"> Only projects completed in the last Five (5) years will be considered irrespective of the project start data Relevant Services Carried out in the last Ten (10) Years 	<ul style="list-style-type: none"> Please confirm FIVE or TEN ? What is the cut-off date for completion Please clarify Please also confirm number of project reference sheets that can be submitted by the JV/Consortium 	<ul style="list-style-type: none"> Five Bid Submission date of respective RFP Submit as per bidders requirement that too relevant services carried in the last Five Years
2.	Page 15	Section 2, 5.3 (ii)	Maximum 50 pages	Since the page size is not mentioned, we understand that they are A4 size. Please allow A3 size pages for work plan/schedule, manning schedule, figures and charts for clarity (text size).	Maximum of 50 pages including A3 size pages.
3.	Page 21	3B. Consultant's reference	Using the format below, provide information on each assignment for which your Consultant/entity, either individually as a corporate entity or as one of the major companies within an association, was legally contracted.	Please confirm whether we need to submit Client reference along with the the filled format as required?	As per RFP Document / Provide clients notarized certificates.
4.	Page 25	Section 3 3F. Fprmat of CV for Proposed Staff	Referee:	Please remove this as there was no such practices in recently submitted/awarded packages in the eastern sector.	As per RFP Document
5.	Page 25	Section 3 3F. Format of CV for Proposed Staff	The CV shall be signed by both, the person and the authorized representative of the firm in blue ink.	As the consultant may be working outside their home location/country for other jobs during the proposal preparation stage; please allow scanned sugnature of the engineers/experts/specialists and the only the original signature of the authorized repersentative of the firm sign in blue ink. please confirm	Scan signature will be considered for the experts but the authorized representative has to sign in blue ink.

6.	Page 33	Section 4 4E.I. Reimbursable Activity No:4	Office Rent/accommodation/Clerical Assistance/Services and equipment, Vehicles, office furniture, office equipment-computers, printers, Xerox machine etc.	<ul style="list-style-type: none"> As we understand that office space is provide by the Client within their premises, no need to quote the cost of office rent please confirm. We understand that the internet connection (wires only) is available and no need quote for this and only the operational cost is to be considered, please confirm Please confirm the cost of electricity will be borne by the Client. What is the provisions in case of power outage during the working hour. How we should address this if we are to bear the cost of operation or we have to keep ourselves ? Please clarify Please provide the vehicle-months (Kathmandu office and Field works) requirement for such purpose as mentioned in the BoQ so that all bidders can quote uniformly their unit rate 	<ul style="list-style-type: none"> Do not quote the cost of office rent. Consultant himself has to arrange. In case of power outage, cost of generator (existing in the office premises) operation will be shared. 30 vehicle months
7.	Page 33	Section 4 4E.I. Reimbursable Activity	No inclusion of technical service required for the consultancy services	<ul style="list-style-type: none"> There is no information on the technical service like, land use survey, cadastral survey/mapping including land acquisition details, inventory survey for station building etc. :Hence, request to provide the cost items and quantities wherever possible. In case of any missing itema, can the Consultant proposa on its own. Please confirm 	<ul style="list-style-type: none"> Included in 4EIII, No. 2 Item
8.	Page 34	Section 4 4EII. Miscellaneous Expenses	Supply of video clips of works in progress during the field survey and drilling works	Please provide the duration, the procedure in capturing the video clios that is required for the different surveys as required by the RFP: so that these are well reflected in the Cost Proposal of all the bidders. Further, as stated in the RFP for boring works, we understand that for depth greater than 15 meter the video clip is required, please confirm	Intermittent video clips for all the major bridges and important works during different surveys for evidence.
9.	Page 37 & 38	Section 5 Terms of Reference 2. Objectives and 3.1 Review of Findings of the feasibility Study	<ul style="list-style-type: none"> Conduct detailed engineering survey along the selected (after the finalization and approval) alignment including topographical surveys.....and reconfirm the final railway alignment 	What is the time frame that is required by the Client in the approval?	Three weeks
10.	Page 39	Section 5 Terms of reference 3.2.1 Topographic survey. alignment and land use survey	Preparation of a separate Land plan of the Project showing i) all the existing assets within the agreed railway ROW e.g. In the Pre-bid structures, drains,trees, utilites and ii) proposed land required in various stretches	In the Pre-bid conference the Client was not sure whether this task is to be done through the Consultant or to remove this scope. Please confirm whether the Consultant need to plan for this as there will be substantial	EIA and SIA are both in the Scope of Work.

			for the railway infrastructures and the approach roads. For land required to be marked on the cadastral maps showing survey/plot number and shall be furnished along with a separate report which will include individual land holdings as per land ownership records, area to be acquired for railway and approach road in a suitable format approved beforehand to facilitate land acquisition proceedings and final report must be approved from concern survey office.	cost associated with it. Further, getting "approved from concern survey office" is very time consuming and the Consultant may not complete this task within the given period of 15 months as the task needs to be carried out after the final alignment approved which may be at the end of the project period itself as there will be minor changes in the alignment till the draft final report.	
11.	Page 46 and 47	Section 5 4.1 Term composition, Staffing requirement	<ul style="list-style-type: none"> Key Staff Non key staff 	We understand the submission of CVs of the Key staff only is required as they bear the marks/score and that of Non-Key staff are not required. Please confirm	CV for Non Key staff must be submitted with bid
12.	Page 50	7.1 Consultants office	The consultant will be responsible for the it's furnishing	As per the visit of the location we noticed that the spaces are well furnished and only required furniture are required. Please confirm that only furniture will be required and these will be quoted as rental.	As mentioned in S.N. 6
13.	Page 50	Section 5 Terms of References 10 Qualification and Responsibilities of Key Staff	<ul style="list-style-type: none"> Team Leader/Railway Expert (12 person-months) 	The Term Leader is the key figures in management and supervision".....day to day operation....."of survey and design works. As the study duration is 15 months and the input is limited to 12 months only; this may be not be sufficient to deliver the required services as stated in the RFP/TOR including raising of invoices on monthly basis as required by RFP provisions. Hence, required to review the inputs of Team Leader to 15 person-months.	Manage accordingly
14	Page 59	Section 5 Terms of Reference 12 Mode of Payment- 3 rd paragraph	Tax Liabilities	<ul style="list-style-type: none"> We understand that an entity (companies/firms/JV) registered in VAT is liable for deduction of TDS of 1.5% by the Client based on the Contract Agreement and all other tax related liabilities lies with the companies/firms/JV as stated in the 3.7 of Data Sheet. Please clarify and confirm. We understand when the member of the Consultant/Consortium/JV/ Association own resources are utilized; then the rental agreement is not required. Please confirm Drafting is carried out by draft persons and the project requires large number of 	It is clearly written in the document. For this new consortium, some kind of rental agreement is required between the owner & consortium.

				drawings/maps to be prepared. Hence, producing “bills” as stated in RFP is not an appropriate way of addressing this. It is to be Fixed Monthly basis for drafting services. Please confirm	It is Fixed LS basis
15.	Page 56	Section 5 Terms of Reference 10 Qualifications of Non-key Staff	No input of River Training Specialist	A similar package in the eastern sector (Bardibas-Inaruwa section) has the specific provision of the River Training Specialist; but there is no such provision of the River Training Specialist for this section. Hence, we request for the inclusion of River Training Specialist with at least 5 person months of input; as it is essential as Non-key Expert	Not necessary.
16.	Page 62	Section 5 4.1 Team Composition	Experts working the ongoing railway projects in the eastern packages	Please confirm that the Engineers/ specialist/ experts working in the ongoing railway projects in the eastern sector (Package 1 and package 2) with lesser input, without overlapping the schedule be proposed for these packages as the start time of this assignment may not likely start earlier than February and already about 7 months have been passed in these ongoing assignments.	Shall be proposed for these packages without overlapping.
17.	Page 2	Section 2 Data sheet Sub-Clause 1.5	The Client will provide the following inputs : • Complete set of Feasibility Study Report and other available related reports	Please clarify the mentioned documents can be provided at proposal stage.	Yes, it can be provided.
18.	Page 6	Section 2 Sub-Clause 3.7	3.7 The Financial Proposal should clearly estimate, as a separate amount, the local taxes (including social security), duties, fees, levies, and other charges imposed under the applicable law, on the consultants, the sub-consultants, and their personnel (other than nationals or permanent residents of Nepal), unless the Data Sheet specifies otherwise.	There is a difference between Sub-Clause 3.7 and Data Sheet Sub-Clause 3.7 regarding the amount of Financial Proposal. And, if we comply with section 4, Financial Proposal – Standard Forms “4A. Financial Proposal Submission Form”, the taxes commented on Section 2 clause shall be included in the Financial Proposal. Please clarify the consultant should estimate and present the Financial Proposal including the local taxes and excluding the VAT.	The local taxes (excluding VAT) shall be included in the Financial Proposal.
	Page 14	Section 2 Sub-Clause 3.7 Data sheet	Taxes: The Consultant’s will be responsible to pay all GoN applicable taxes. Therefore Consultant’s Financial Proposal should include the cost of all taxes, duties, fees and other charges imposed under the applicable law.		
	Page	Section 2	The evaluation shall exclude those		

	9	Sub-Clause 5.9	taxes, duties, fees, levies, and other charges estimated as per Sub – Clause 3.7 and imposed under the applicable law; and to be applied to foreign and non-permanent resident consultants (and to be paid under the contract, unless the consultant is exempted).		
	Page 29	Section 4. Financial Proposal – Standard Form	4A. Financial Proposal Submission Form Our attached Financial Proposal is for the sum of NRs:..... in word		
19.	Pages 18-27 Pages 28-34	Section 3. Technical Proposal – Standard Forms Section 4. Financial Proposal Form	[The forms are shown in RFP]	Please clarify that the consultant can slightly revise the Form given to enhance to provide the detailed explanation of his intention of the Technical and Financial Proposal	Please go as per RFP Document
20.	Page 28	Section 4. Financial Proposal Form	4E.IV Investigation Cost for Tunnel	Please clarify that the Project has the engineering work related to the Tunnel.	There is no tunnel requirement in Kohalpur – Sukkhad and Sukkhad – Gaddachowki Packages.
21.	Page 38	Section 5. Terms of Reference Clause 3. Scope of Work The railway alignments proposed for detail design in this study is approximately 95 kilometres and as per the feasibility study report, 13 intermediate stations, 30 numbers of bridges including 5 important bridges, 212 Rivulets, 25 RUB's are required in this section.	The clause mentions the length of railway, nos. of the bridges, Rivulets and RUB. 1. Please provide that the basic information which are their locations, types of structure and further detail information which you can give. 2. Please provide that the planned plain and longitudinal section drawings of Project which show the structures included in the project 3. Please provide that the planned alignment of Project which are its beginning & end's chainages on alignment and the location of 13 nos. of railway stations.	Please obtain soft copy of Feasibility Study report from client's office and go through it.
22.	Page 14	Section 2. Data Sheet Clause 3.3	International: 79 Person Months National : 134 Person Months	RFP's the minimum requirements of person months of international staff are different between Data Sheet Clause 3.3 in Section 2 and Clause 10&11 in Section 5. Please clarify that the total Person-months are 77 as shown by Clause 10 and 11 in Section 5	total Person-months for International staff are 77 only.
	Pages 50 to 58	Section 5. Terms of Reference Clause 10 and 11	[The sum of international staff-months including the Key and Non-Key staffs are 77 person-Months		
23.	Page 17	Section 2. Data Sheet, Clause 7.8	The assignment is expected to commence on: February, 2017 at : Kohalpur – Sukkhad Section	The assignment date of consultant is different between the Data sheet Clause 7.8 in Section 2 and Clause 5 in Section 5. Please clarify the date of commencement of	The assignment is expected to commence on February, 2017 at Kohalpur – Sukkhad Section

				subjected																																					
		Section 5 Terms of Reference Clause 5.	Duration of The Services It is estimated that the consultant's assignment will take a total of about 15 months to complete the assignment. The consultant is expected to commence work in December, 2016 and to complete in February, 2018.	Project when is anticipated to start.	The consultant is expected to commence work in February, 2017 and to complete in Apr, 2018.																																				
24.	Page 16	Section 2 Data Sheet Sub-clause 5.3	<p style="text-align: center;"><i>National Staff (200 points)</i></p> <table border="1"> <thead> <tr> <th>S. No</th> <th>Staff</th> <th>Allocated Points</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Deputy Team Leader/Highway Engineer</td> <td>40.0</td> </tr> <tr> <td>2.</td> <td>Structure/Bridge Engineer</td> <td>30.0</td> </tr> <tr> <td>3.</td> <td>Engineering geologist/Geo technical Engineer</td> <td>30.0</td> </tr> <tr> <td>4.</td> <td>Hydrologist</td> <td>25.0</td> </tr> <tr> <td>5.</td> <td>Environmental Expert</td> <td>25.0</td> </tr> <tr> <td>6.</td> <td>Social/Resettlement Expert</td> <td>25.0</td> </tr> <tr> <td>7.</td> <td>Architect/Landscape Specialist</td> <td>25.0</td> </tr> <tr> <td>8.</td> <td>Quantity Survey Engineer</td> <td></td> </tr> <tr> <td>9.</td> <td>Non Key staff</td> <td>-</td> </tr> <tr> <td>10.</td> <td>Other short term specialist (Provision)</td> <td>-</td> </tr> <tr> <td colspan="2" style="text-align: center;">Total</td> <td>200</td> </tr> </tbody> </table>	S. No	Staff	Allocated Points	1.	Deputy Team Leader/Highway Engineer	40.0	2.	Structure/Bridge Engineer	30.0	3.	Engineering geologist/Geo technical Engineer	30.0	4.	Hydrologist	25.0	5.	Environmental Expert	25.0	6.	Social/Resettlement Expert	25.0	7.	Architect/Landscape Specialist	25.0	8.	Quantity Survey Engineer		9.	Non Key staff	-	10.	Other short term specialist (Provision)	-	Total		200	The required Quantity Survey Engineer of National Staff is differently shown on each clause. Please clarify the Quantity Survey Engineer of National Professional staff is Non Key Staff.	Quantity Survey Engineer of National Professional staff is Non Key Staff.
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	Page 57	Section 5 Terms of Reference Clause 11 B.National Staff	11 QUALIFICATION AND RESPONSIBILITIES OF NON KEY STAFF B. NATIONAL STAFF f) Quantity Survey Engineer (2 Nos, 12 Person Months)																																						
	Page 47	Section 5. Terms of Reference Sub-clause 4.1	National Professional Staff in table of Estimated Team Composition (Non Key Staff)																																						
25.	Page 50	Section 5. Sub-Clause 7.1	The consultant shall have to establish a Project Office in the Department of Railways premises.	Please clarify whether the Client can provide the water supply, electricity, restroom(toilet), internet service(including WIFI) and other facilities for consultant's project office work in Department of Railways Building or can share the existing any services in the Client's building.	Please refer S.N. 6 queries and its clarifications for details																																				
26.	Pages 48-49	Section 5. Terms of Reference Sub-Clause 6.4 & 6.5	The consultant shall prepare and submit Draft Final Project Report of the study for Client's comments at the end of the 12th month after effectiveness of the Contract.	1. Please inform that the timeframe for the Client's review of Draft Final Project Report of the study and the Client's comments. 2. Please define what is "Study" mentioned on sub-clause 6.4 in Section 5.	1. Two weeks 2. The consultant shall prepare and submit Draft Final Project Report for Client's comments at the end of the 14th month after effectiveness of the Contract.																																				
	Pages 49	Section 5. Terms of Reference Sub-Clause 6.5	The consultant shall prepare and submit Final Project Report after incorporating the comments received from Client within 15 months from date of effectiveness of the Contract Agreement. The consultant will be obliged to provide any additional	3. Please determine the maximum duration of the Client's review and comments for EIA report.	3. Two weeks																																				

			information regarding EIA report till it is approved.....		
27.	Page 40	Section 5. Terms of Reference Sub-Clause 3.2.2	The Consultants shall carry out soil investigation, geo-technical investigations and sub-surface explorations along the alignment (soil samples for every 500m or where change in soil type is encountered), bridges/Road over bridges/underpasses/overpasses, structures, tunnels	Please clarify whether the Project includes the tunnel structure. If the Project has the tunnel structure under the ground, please provide its numbers and each length with relevant drawings or sketches.	There is no tunnel structure in Kohalpur – Sukkhad and Sukkhad – Gaddachowki packages.
	Page 41	Section 5. Terms of Reference Sub-Clause 3.2.2	[In Last paragraph] soil for alignment, stations, junctions, bridges, tunnel and other structures are determined by field		
	Page 43	Section 5. Terms of Reference Sub-Clause 3.2.4	The Consultant shall bridges and river training works, level crossing and track isolation, ROB, RUB, tunnels ,		
	Page 48	Section 5. Terms of Reference Sub-Clause 6.4	6.4 Draft Final Project Report (3 Copies) • Detailed design of the Project and Project Facilities including i) all railway civil structures including bridges, tunnels and, ii) all railway system design;		